



AMERICA NEPAL
MEDICAL
FOUNDATION
Advancing Healthcare in Nepal

ANMF Emergency Board Meeting

May 18, 2021, Tuesday

Meeting Logistics			
Meeting Date	May 18, 2021	Time	9:30 PM to 10:45 PM EST
Chair/Facilitator	Bhupesh Khadka	Prepared by	Sandesh Pandit
Purpose:	Emergency Board Meeting		
Location:	Online-ZOOM		

Participants		
Anil Suwal-P	Ganesh Chaudhary-P	Santosh Sapkota-P
Bhupesh Khadka-P	Jivan Lamichhane-P	Shambhu Aryal-P
Binod Dhungana-A	Julia Shepardson-P	Subodh Mallik-P
Binod Khadka-P	Kalpna Shrestha-P	Sunil Sharma-P
Bishnu Sapkota-P	Libby Wilson-P	
Chandra Prakash Chataut-A	Marvin Brustin-A	
Dinesh Subedi-P	Prakash Thapaliya-A	E - Excused P - Present A - Absent
Dixa Dhital-A	Raju Biswokarma-P	
Dick Katzman-A	Sandesh Pandit- P	

Minutes of ANMF Emergency Board Meeting on 5/18/2021

This is the fourth emergency board meeting of the board members to finish the oxygen plant projects on an emergency basis.

Objectives for today

1. Finalize the MOU
2. Figuring out the payment

1. Finalizing MOU

Board members did go through the MOU and passed the following MOU with 11 items (see below for the details) unanimously by the present members. This will be signed by ANMF/USA President, ANMF/Nepal president and MRN president. This item does not require a motion.



AMERICA NEPAL MEDICAL FOUNDATION

www.anmf.org

Memorandum of Understanding (MOU)

For the purpose of procuring, transporting, and delivering two (2) medical oxygen generation plants manufactured by Novair in France, America Nepal Medical Foundation in Nepal (**ANMF/Nepal**), and America Nepal Medical Foundation in the USA (**ANMF/USA**) and Mission Rebuild Nepal (**MRN**) (together the **Parties**) agree as follows:

ANMF/USA and MRN each intend to purchase medical oxygen generation plants to be shipped to Nepal and delivered and installed at hospitals in Nepal. In order to lower the purchase price and lower the costs of shipping, and to streamline and accelerate the entire process, ANMF/USA and MRN intend to combine and coordinate purchases and shipments with the following understandings.

1. ANMF/USA intends to purchase two (2) COMPLETE OXYGEN PRODUCTION LINE PREMIUM 270 units as described in Novair Proforma invoice #2105612905 dated 16/05/21 (the **Plants**) as part of the order for 11 such units from Novair in France (**Novair**).
2. Within 24 hours of the signing of this MOU by the Parties (the **Signing**), ANMF/USA will transfer to MRN \$103,531 USD to be used as a deposit (the **Deposit**) for the purchase of the Plants (the **Purchase**).
3. The Deposit is to be used solely for the purchase of the Plants from Novair.
4. MRN will be responsible for the expeditious purchase and shipment of the Plants to Nepal.
5. The Plants, upon arrival in Nepal, will be delivered to ANMF/Nepal, or to a party designated by ANMF/Nepal, as an in-kind donation from ANMF/USA (the **Delivery**).
6. ANMF/Nepal, in consultation with the government in Nepal, will determine the hospitals that will receive the Plants.
7. ANMF/Nepal will manage, oversee, and monitor the construction of the Plants.
8. Within one week of the Signing, the Parties will determine whether ANMF/USA will send the balance of the funds due to Novair for the Purchase, to Novair, to ANMF/Nepal, or to MRN.
9. MRN will refund the Deposit in full to ANMF/USA if MRN cannot complete the Purchase order within 14 days of the Signing.
10. All finances pertaining to the Purchase and Delivery are subject to audit by ANMF/USA and ANMF/Nepal.
11. All communications between MRN and the manufacturer and the shippers should be shared with ANMF.

2. Figuring out the payment issue

50% cost for the two plants is \$103,531.

Current fund in the bank account is \$87,000

We are short around **\$17,000.**

We are expecting \$23,000 any day from facebook which would make for the difference, however the payment from Facebook has been unreliable. ANMF cannot afford to let this project fizzle out for this reason. Given this complexity around the payment and time crunch, ANMF Treasurer Kalpana Shrestha has stepped up to let ANMF borrow her personal money (amount \$15,000) to ANMF which will be reimbursed back to her as soon as we get payment from

Facebook Inc. is The remaining balance was contributed by the other members as they have pledged.



Meeting Adjourned in 1.15 hours.