



AMERICA NEPAL MEDICAL FOUNDATION

120 Palencia Village Drive, Unit 105, Box 103
St. Augustine, FL 32095

Meeting Minutes
September 16, 2023, 8 pm EST
Zoom meeting

Board Members				
Ananta Subedi - P	Anil Suwal - A	Bhupesh Khadka - P	Bikash Bhattarai - P	Binod Dhungana - E
Binod Khadka - P	Birendra Sah - E	Bishnu Sapkota - P	Dilli Bhurtel - P	Dinesh Subedi - P
Ganesh Chaudhary - P	Jivan Lamichhane - P	Julia Shepardson - P	Kalpna Shrestha - E	Libby Wilson - P
Marvin Brustin - A	Narayan Neupane - P	Navin Kaini - P	Rachana Tiwari - E	Raju Century - P
Sandesh Pandit - P	Santosh Sapkota - P	Saroj Kandel - P	Shradha Manandhar - E	Subodh Mallik - P
Suman Raj Regmi - P	Sunil Sharma - P	Swikrity Upadhaya - E	Upendra Kaphle - E	Vikash Pathak - P

Approval of board meeting minutes

Meeting minutes of August 20, 2023, was approved.

IT update

Santosh Sapkota reviewed issues with Square space and board unanimously approved to upgrade the salesforce and handle it accordingly as deemed necessary by IT committee.

Acknowledgement of 27th AGM report of ANMF

AGM meeting report-27th AGM at Charlotte meeting report was approved unanimously.

Selection of secretary and co-secretary of ANMF

Bishnu Sapkota placed a motion to elect Dr. Narayan Neupane as Secretary of America Nepal Medical Foundation. This motion was approved unanimously.

Bishnu Sapkota placed motion to elect Dr. Navin Kaini as co-secretary of America Nepal Medical Foundation. This motion was approved unanimously.

Ganesh Chaudhury placed a motion to nominate Dr. Rajesh Pandey as co-chair of project committee and it was approved unanimously.

New executive committee

With new secretary and co-secretary elected, the new executive committee was formed, and it was approved unanimously as below.

President – Binod Khadka

Vice-President – Bishnu Sapkota

Secretary – Narayan Neupane



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Co-secretary – Navin Kaini
Treasurer – Kalpana Shrestha
Past-president – Bhupesh Khadka
Project Committee Chair – Ganesh Chaudhury
Membership Committee Chair – Saroj Kandel
Board Member – Julia Shepardson
Board Member – Bikash Bhattarai
Board Member – Jivan Lamichhane
Board Member & IT Committee – Santosh Sapkota

Financial Update

Binod Khadka presented Facebook fundraising update. Facebook was covering the charge for donation until now, however starting from October 2023, Facebook will no longer cover charge and they will be using pay pal for the fundraising purpose. It is also noted that it may take up to 90 days for the fund to be available to America Nepal medical foundation. It was decided to continue to use Facebook for donation now and monitor the process closely. We will also plan to have pilot donation to a Facebook prior to AGM to make sure the donation process is manageable.

Sandesh Pandit from finance provided the finance report. As of 9/15/2023, Balance of \$286,336.07. It will cost 162,863 to fund previously approved projects. Available fund for future projects is 80,442. He also requested volunteers help finance committee in creating letter for tax purpose to all the donors at the end of the year.

28th AGM preparation update

Bikash Bhattarai gave an update on AGM preparation. Board reviewed the contract from Hilton Rosemont O'Hare airport. It was decided to move forward with the contract. It was also confirmed that CME will be available at the AGM. It was recommended that details regarding hidden charges like tablecloths be itemized in the contract and that the 28th team check with the 27th team for guidance.

Projects Discussion

23IOM001 - Ventilation for Neonates - *Safe and effective delivery of noninvasive ventilation (NIV) for neonates admitted at TUTH*

Project committee has requested more information and will await further information.

23HAPS001 - CPR and AED Training & AED Installation - *Basic Life Support for Police Officers and AED Installation*

Project committee recommendation: Request more information, explore relationship with Kathmandu Metropolitan. Too costly. Budget needs to be revised. Project could be worthwhile.

Board decision- tabled for next meeting.



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23HT001 - Medical Equipment Support - *Medical Equipment Support in Dalchoki Health Post Institution:*
Unanimously denied.

23KEEP001 - Health Post Furnishings - *Essentials support for the establishment of newly constructed health post*

Requesting furniture, not medical equipment. Not appropriate for ANMF to supply furniture. This project was unanimously denied.

2CCN001 - Palliative Care Education - *Palliative Care Education and Training for Healthcare Providers in Nepal: A Sustainable Human Resources Initiative*

Amount they have asked was 66,000, but 14 K was approved. We are still waiting to get revised proposal with decreased amount.

23ANMF002 - PICU Ultrasound - *Pediatric Critical Care Fellowship Program*

Project approved with majority.

Discussion on project proposal guidelines/project flow chart

Bishnu Sapkota reviewed conflict of interest with board members. He also reviewed ANMF project proposal guidelines and ANMF project funding flowchart. The project committee team will work on updating the Flow Chart and Guidelines. Guidelines should specify that if project is coming from ANMF/Nepal the presenter needs to be unaffiliated.

Meeting adjourned at 11:33 PM. The next meeting will be held via zoom on TBD.