



AMERICA NEPAL  
MEDICAL  
FOUNDATION  
Advancing Healthcare in Nepal

## ANMF Quarterly Board Meeting

Nov 24, 2019 Sunday

Meeting Logistics			
Meeting Date	Nov 24, Sunday 2019	Time	8 PM to 10 PM EST
Chair/Facilitator	Santosh/ Binod	Prepared by	Binod Khadka
Purpose:	Quarterly Board Meeting		
Location:	Online		

Participants					
Anil Suwal	P	Dinesh Mainali	P	Santosh Sapkota	P
Bhupesh Khadka	P	Ganesh Chaudhary	P	Subodh Mallik	P
Binod Dhungana	P	Julia Shepardson	P	Sunil Sharma	E
Binod Khadka	P	Kalpana Shrestha	P	Raju Bishwakarma Collaboration Chair Invited Guest	P
Bishnu Sapkota	P	Libby Wilson	P	Shreebatsa Dhital Chair Web Committe Invited Guest	P
Chandra Prakash Chataut	P	Marvin Brustin	P	E - Excused P - Present A - Absent	
Dinesh Subedi	P	Narayan Dharel	P		
Dick Katzman	P	Prakash Thapaliya	P		

**ANMF Board had the Quaterly board meeting on Nov 24, 2019.  
Link and details as below,**

**ANMF Board Meeting Nov 24**

Sun, Nov 24, 2019 8:00 PM – 10 PM EST

Please join my meeting from your computer, tablet or smartphone.

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**AGENDAS Discussed:**

**1. Welcome, Thank You and Executive Team Updates:**

General Secretary Dr. Binod Khadka launched and started the meeting.  
President of ANMF Dr. Santosh Sapkota welcomed all the Team.

**Minutes from Last Meeting Amended and agreed along with the web Ballot Approval Finalized.**

**A. Web Ballot From Oxygen Plant:**

**APPROVED**

*Total amount: \$101,000 USD. All the finances for this project will be handled by ANMF Nepal just like the way we did our TUTH Oxygen Plant Project. This time the representatives from the Health Minister will assist us with the SWC process. ANMF Nepal will work with the vendor directly who will install the Oxygen Plant Project at the hospital. Upon completion, ANMF will hand over the Plant to the hospital officials. The maintenance of the plant will be the hospital responsibility after warranty is over. Listed as 19KH001-KOSHI HOSPITAL MEDICAL OXYGEN GENERATION PLANT-\$101K within the Project Map.*

## **B. Life Blood Bank Project**

### **APPROVED**

*Requested amount: \$18,000 USD Listed 19LBF001-LIFE BANK FOUNDATION-HAMRO LIFEBANK-SEED MONEY \$18k within the Project Map.*

### **2. Committee Chairs and Team Updates - Committee Chair and/or representatives. Collaboration Committee Chair**

a. Collaboration Committee Chair Dr. Raju Bishwakarma updated the board on the Collaboration committee updates. They are having regular meeting, brainstorming ideas and sharing the minute with the board. They are working on collaboration on Tele-health in Nepal. New Members with new emerging ideas in process.

They are working on way for formal collaboration guideline, emergency medicine works.

b. Web Committee Chair Dr. Shreebatsa Dhital updated the board from website team, he is working on adding and updating in website and team has been working together trying to bring it all together and continuously improvise it.

c. Finance Chair, Kalpana Shrestha updated the board on the current status of finance and in the agendas had current excel sheet circulated to Board.

**There were some motions for Board to review from Account department:**

**1. Motions to Close People's Bank Account And Move to Bank of America. [Approved](#)**

**2. Open Small Account in Bank of America to link to PayPal and online accounts. [Approved](#)**

**3. Earthquake Fund about \$30,000 left and planned for earthquake related projects and use in it, without comingling of fund with other headings: [Approved](#)**

**4. Updating the Account address to Current Finance Chair Kalpana Shrestha's Address from Dr. Dinesh Mainali's address. [Approved](#)**

d. Membership Committee Chair, Dr. Anil Suwal updated on membership team works. His team is connecting with all team members, advancing the membership drive; connecting and inviting all to the ANMF Conference 2020. Membership drive usually happens around January to conference time and keeping the momentum ongoing.

Dr. Santosh Sapkota updated he has certificates for new Life Members and could be send to those who does not have it.

e. Education and Research Committee: Dr. Narayan Dharel updated the board about ongoing work on education effort in Nepal; collecting data with web ballot and have about 50 response to start working on. Working on Education and collaboration in Nepal.

### **3. Nepal Visits and Updates.**

Update on Nepal Visit, Dr. Binod Khadka updated on Koshi Zonal Hospital visit where ANMF is supporting oxygen plant; updated on Mustang District Hospital Visit; Government has Approved About USD \$22,000 and will need another USD \$22,000 to start the project, ANMF Nepal team is looking into it and possible future project to be submitted depending on the need. Visit on ANMF Nepal team and office updated, overall all were very thankful and wanted to express thanks to the ANMF Team for all the great works for last 24 years. Updated on Visit with ANMF President Dr. Bhupendra Kumar Basnet and ANMF Nepal Lifemember and Advisor Dr. Bhagawan Koirala.

Julia Shepardson updated on the Chauthe Health Post updates and need for some improvements based on her current visit, ANMF Nepal team is looking into it and working on needed improvements.

### **4. Conference Organizing Team**

Vice President Dr. Bhupesh Khadka updated on the upcoming conference organizing team updates.

Discussed on conference format: 1<sup>st</sup> half on Saturday ANMF presentations and updates on works. Presentations on

- a. Medical education and research,
- b. Infrastructure Development,
- c. Health Care Delivery
- d. Disaster Relief Program.

Board took positively on elaborating on ANMF 23 years of works to the participants of the conference.

**There will be an email chain created to the board by the conference organizing team to update and continue on ongoing discussions and planning the event.**

Theme of Conference

“Networking for Advancing HealthCare in Nepal”.

Brainstorm on Format, Theme, Guest Invitations and expectations, Fundraising Dinner and MC.

Planning for timely online registration for conference likely early Feb.

#### **5. PROJECT AGENDAS:**

**Project Committee Team updated on all the projects and details as per Project meeting Minute Attached on the Agenda.**

**Details on Projects as attached in addendum.**

#### **AGENDA 1**

**Community oral health and sanitation Project through schools - 19HDSN001**

**Grant amount requested: USD 13,280**

**Total Project Budget: USD 26,560**

**Project Manager: Ganesh Chaudhary**

**Update provided as per the Project committee minute attached on Agenda by**

**Board Decision:**

**Planned for voting online. President Dr. Santosh Sapkota to circulate Online poll.**

#### **AGENDA 2**

**Adjuvant pain relief for children with cancer - 19TACC001**

**Grant amount requested: USD 750**

**Project manager: Kristin Stueber**

**Board: Not SWC approved , Board agreed with project committee decision of unable to approve .**

### **AGENDA 3**

**ICU at Rapti Academy of Health Sciences – 19RAHS001**

**Grant amount requested: USD 58,010**

**Total Project Budget: USD 205,204**

**Project manager: Suresh Basnet**

**Began fundraising**

**Board Decision: Approved**

**Project has been approved.**

**Buy the equipment with maintenance agreement.**

### **AGENDA 4**

#### **Projects recently closed or can be closed:**

Project Title: Menstrual Cups – 18UCC001

Institution: Ujeli Care Centre

USA Manager: Julia Shepardson

***Side note: Dr. Dinesh Prasad Koirala has shown interest in attending ANMF conference in May 2020. Dr. Santosh Sapkota to send invitation letter for visa application purpose.***

Project Title: Health Service in Jajarkot – 18EEP001

Institution: Ek Ek Paila Nepal

USA Manager: Bishnu Sapkota

Project Title: CME - Pediatric Critical Care – 19CME002

Institution: Nepal Paediatric Society

USA Manager: Sandesh Pandit

Project Title: Psychiatric Care & Rehabilitation Center in Dang – 17HFN002

Institution: Health Foundation Nepal

USA Manager: Binod Dhungana

**Board Decision: Approved.**

**6 Open Discussions: All Team Members**

**Continue Momentum on Membership Drive.**

**ANMF 2020 Cleveland Conference, Drives and message to your colleagues and networks to join.**

**Some of the agendas needed continued discussion and voting and brainstorming in the form of board emails to be continued post meeting.**

**Thank You  
ANMF TEAM.**

**Prepared by:  
Sincerely Your's,  
Binod Khadka MD MBA  
General Secretary  
ANMF.**