



AMERICA NEPAL
MEDICAL
FOUNDATION
Advancing Healthcare in Nepal

ANMF Quarterly Board Meeting

December 12, 2021, Sunday

Meeting Logistics			
Meeting Date	December 12, 2021	Time	8.00 PM to 11.00 PM EST
Chair/Facilitator	Bhupesh/Binod Khadka	Prepared by	Bishnu Sapkota
Purpose:	Quarterly Board Meeting and to discuss state of oxygen plants and other issues		
Location:	Online-ZOOM		

Participants		
Anil Suwal-P	Dixa Dhital-P	
Bhupesh Khadka-P	Ganesh Chaudhary-P	
Binod Dhungana-E	Julia Shepardson-P	
Binod Khadka-P	Kalpana Shrestha-P	
Bishnu Sapkota-P	Libby Wilson-E	
Chandra Prakash Chataut-P	Raju Century-P	
Santosh Sapkota-E	Sunil Sharma-P	
Subodh Mallik-P	Marvin Brustin-P	E - Excused P - Present A - Absent
Dinesh Subedi-P	Shambhu Aryal-E	
Jivan Lamichhane -P	Sandesh Pandit-E	

Meeting minutes

Board approved the last board meeting minutes from 10/24/2021.

Financial updates

Ms. Kalpana Shrestha briefly updated ANMF financial status.

Wire transfer fees are no longer waived.

ANMF funded Volunteer Corps Nepal (VCN)- Public Health Active Surveillance Project-21VCN001- \$6947.00

We have \$210,311.00 in the bank.

Updates of oxygen plants from France

On 12/8/2021, Nepal Airlines Corporation (NAC) approved a new \$272,000.00 bid to Flash Freight (FF) to transport ten oxygen plants from France to Nepal.

Approximate new total cost (air freight and origin charges), would be \$357,066.92.

The difference of this \$85,066.92 would be shared by all consortium members.

ANMF likely will have to bear about \$25,520.076 for 3 plants (about \$8506.69 per plant) and this amount will be given to Flash Freight (Carrier).

Flash Freight will transport oxygen plants from France to the assigned hospitals in Nepal.

Medoxy will then take over the responsibility to install these plants in respective hospitals.

The exact date of transportation is to be determined.

We discussed whether remaining funds in ANMF Nepal can be used for this purpose but we could not decide exactly on this, and we need to address social welfare council issues regarding this.

New fund assurance letter with a new amount will be drafted by Ms. Julia Shepardson to comply with the Social Welfare Council(SWC) Nepal.

[Withdrawal of previously approved Transportation cost for oxygen plants and approval of new dollar amount for same](#)

Background: 21ANMF005, 21ANMF006, 21ANMF007(Transportation costs for oxygen plants) for \$15,000.00 was approved on 09/23/2021 via web ballot.

Board unanimously approved to withdraw the web ballot : transportation cost for oxygen plants -21ANMF005, 21ANMF006, 21ANMF007 for \$15,000.00 from 09/23/2021.

Board unanimously approved to send funds for transportation of oxygen plants to Nepal 21ANMF005, 21ANMF006, 21ANMF007 upto \$30,000.00 or the cost whichever is lower based on invoice price.

Board unanimously approved to withdraw a fund assurance letter sent on 09/26/2021 regarding transportation of oxygen plants for the amount of \$15,000.00 (21ANMF005, 21ANMF006, 21ANMF007).

Oxygen plants distribution (21ANMF005, 21ANMF006, 21ANMF007)

1) Janakpur Provincial Hospital

2) Lumbini Provincial Hospital

3) Regarding the 3rd plant—we need to reach out to ANMF-N and get their input regarding the need assessment and decide the appropriate placement/usage of this plant. Previously we had agreed to install this plant at Radha Swami Isolation Center, Kathmandu, however, the center has not been in function in the last several months. Board discussed the possibility of giving it to Kathmandu Institute of Child Health (KIOCH) but KIOCH does not have physical infrastructure to install the plant at the current time in Kathmandu.

ANMF will acknowledge major donors while distributing these plants.

Updates on ongoing projects

21ANMF009- Sim Lab and Ventilator Training at Bir Hospital

Board approved via web ballots to support the sim lab on 7/12/2021 for a total of \$14,500.00. Design and space at Bir Hospital has been confirmed. The work of partitioning of the designated space into different rooms of the sim lab design is ongoing. Bir Hospital is working on calculating the budget of costs of equipment for the sim lab, after which cost sharing will be finalized.

[Tele-Consultation for home isolation patients \(ANMF COVID call center with NMA\)-21ANMF011](#)

3235 calls were made from 05/2021 to 11/2021, 6% of these patients were referred for further care. Detailed report is in the project map.

Now WHO has taken this up and scaled up this to all 7 provinces in Nepal.

[Public Health Active Surveillance Project by Volunteer Corps Nepal \(VCN\)-mass testing 21VCN001](#)

The detailed report is in the project map. First part of the project was done very well. Board is looking for more answers about execution of the second part of the project.

[Integrated Community Mental Health Center, 19HFN001](#)

Construction is ongoing. Detailed report is in the project map. They are sort of \$30,000.00, but the board was not worried about it, as HFN should be able to gather that fund without issue.

New projects from Project Committee

[21ANMF013- COVID-19 Tele Consultation for home isolation patients-extension for \\$2074.00- Nepal Manager- Bikrant Rana](#)

The impact of this project on COVID-19 management has been enormous and the cost is negligible. Board was of the opinion that it was worth supporting the project. This will be the extension of previous project-21ANMF011.

Request was to extend the project to 3 more months, the amount asked is \$2074.00.

Board approved unanimously to extend project- 21ANMF013 for the amount of \$2074.00.

Board also unanimously approved to withdraw 21ANMF012 (Duplicate)

21NIRI001-Determinants and burden of non-communicable disease in adults and respiratory health in children: a longitudinal family cohort study in Nepal-\$50,394.00

Project Manager-Dinesh Subedi

The project falls within the mission of ANMF, and the board wanted to support the cause.

Board approved unanimously to fund \$10,000.00 to 21NIRI001.

21BSN001- Training Health Manpower about repair and maintenance of biochemical equipment-\$29365.00

Project Manager- Narayan Neupane

There was a discrepancy in the content and intention of the project. Board is seeking more clarification. It is not clear whether the project was to train people to use the equipments vs. repair and maintenance of the equipments. **The project will be tabled for the next meeting. Project committee will seek more clarification.**

Newsletter

Dr. Jivan Lamicchane will take the lead, the goal is to circulate the newsletter by the first week of January 2022.

ANMF Annual General Meeting (AGM) 2022

Due to the current COVID situation, we are not sure if in-person AGM is a good idea. We most likely will have to do a virtual conference this time too.

Tentative date: May 21,2022, Saturday

Meeting adjourned at 10:47pm

Next Board Meeting will be on March 6, 2022 Sunday 8pm EST.

