



Meeting Logistics			
Meeting Date	May 15, 2022, Sunday	Time	8 PM to 11 PM EST
Chair/Facilitator	Bhupesh Khadka	Prepared by	Sandesh Pandit
Purpose:	Board Meeting		
Location:	Online-ZOOM		

Participants		
Anil Suwal-P	Ganesh Chaudhary-P	Santosh Sapkota-P
Bhupesh Khadka-P	Jivan Lamichhane- P	Shambhu Aryal -E
Binod Dhungana-E	Julia Shepardson-P	
Binod Khadka-P	Kalpna Shrestha-P	Members present - 15/20
Bishnu Sapkota-P	Libby Wilson-P	
Chandra Prakash Chataut-A	Marvin Brustin- P	Invited IT expert- Saroj Sigdel
Dinesh Subedi-A	Subodh Mallik- P	E - Excused P - Present A-Absent
Dixa Dhital- P	Raju Century-P	
Sunil Sharma- E	Sandesh Pandit-P	

A. Meeting called in order

B. Impact Evaluation of ANMF-funded projects in Nepal in the last 7 years. See the proposal from Shaswat Acharya. Will come through ANMF/Nepal portal. Board members have welcomed the concept of supporting this project to do its own introspection of work done by ANMF. Will discuss more when it is submitted by ANMF Nepal.

C. Office expense 22ANMF005- Grant \$11,491 Approved unanimously by the board

D.Financial update presented by Kalpana Shrestha

2022 Virtual Meeting Fundraise status (as of 05/15/2022)					
FaceBook:					
	Membership	\$ 2,000.00			
	Conference fund raise	\$ 10,857.00			
	Total FB		\$ 12,857.00		27 FB donors
PayPal:					
	Membership				
	Life	\$ 3,000.00			
	student	\$ 15.00			
	Conference fund raise	\$ 2,025.00	\$ 5,040.00		6 paypal donors
	Total		\$17,897.00		

Projects Financed 2021-2022

<u>Covid-19 relief</u>		<u>General Projects</u>	
Covid 19 Antigen Test	\$ 13,895.00	Ampipal Hospital- Oxygen Plant	\$ 19,046.00
Covid 19 Communication Team	\$ 7,662.00	ANMF Nepal oversight exp	\$ 10,000.00
Covid 19 relief-N95 masks HCW	\$ 17,950.00	Community Mental Health Ctr	\$ 20,000.00
O2 Concentrators and HFN Cannul	\$ 40,000.00	EHR implementation	\$ 6,000.00
O2 supply Isolation Center	\$ 66,900.00	Ensuring Health and Well-being	\$ 7,000.00
Oxygen Plants for Nepal	\$ 236,583.49	Environmental Impact Assessment	\$ 10,000.00
Tele consult- Home isolation pt	\$ 19,896.00	Scholarship Award- CriticalCare	\$ 11,480.00
Ventilator Training Lab	\$ 14,500.00		
Total	\$ 417,386.49		\$ 83,526.00
Total Financed		\$ 500,912.49	

Projects approved:

Covid-19 relief		General Projects	
Oxygen Plant- Pharping	\$ 17,421.00	CME Paediatric Critical Care	\$ 1,580.00
Oxygen Plant transportation	\$ 30,000.00	Nexus Institute of Research & Innovation	\$ 10,000.00
Community Omicron Training	\$ 10,000.00	Acute Burn Care	\$ 35,000.00
		Equipment for Birth Center- Yaku Health Post	\$ 4,128.00
		Equipments for SIM lab	\$ 99,331.00
		Perioperative Critical Care Event in	\$ 2,000.00
Total	\$ 57,421.00		\$ 152,039.00
Total projects on Hold			\$ 209,460.00

Balance Sheet -Fund Position as of April 30 2022				
		Covid-19 relief	General Projects	Total
Total Funds in Bank		\$ 83,762.01	\$ 117,990.32	\$ 201,752.33
Projects on hand		\$ 57,421.00	\$ 152,039.00	\$ 209,460.00
Available for future		\$ 26,341.01	\$ (34,048.68)	\$ (7,707.67)

Upcoming change in board and officers

- Motion is made to increase the size of the board to 25 . Bylaws allow board numbers to be upto 30 as deemed necessary by the board. Motion is appropriately seconded and unanimously approved.
- The board received intentions from two board members to step down from upcoming AGM- Dr. Chandra Chataut and Dr. Santosh Sapkota.
- Of the eight candidates, seven candidates meet the criteria set forth by the ANMF board on March 25, 2018 to be board members . These candidates are Bikash Bhattarai, Navin Kaini, Saroj Kandel, Shradha Manandhar, Narayan Neupane, Vikash Pathak, Swikrity Upadhaya.
- The four current board members' positions are going to expire at the time of AGM and they all have expressed intention to continue to serve. These directors are Bhupesh Khadka, Bishnu Sapkota, Dinesh Subedi and Anil Suwal.

- There are 11 candidates for 11 total open slots. General members will be asked to elect these candidates in the AGM.
- Expected changes in officers- Binod Khadka for President, Bishnu Sapkota for Vice President, Jivan Lamichhane for secretary and Kalpana Shrestha for Treasurer. The new board members will elect these officers during AGM in the presence of all members.
- Disclaimer - Jivan and Shraddha will be two board members who are also spouses.

Invited IT expert excused from the meeting at 02hr and 57sec.

D.Project Updates- Oxygen plants 21ANMF005/21ANMF006/21ANMF007

Paperwork was done for sea transportation. Medioxo has sent funds to Novair but is facing some hurdles in sending dollars from Nepal to France. After receiving the fund, it will start repackaging the plants, and the shipping date will be confirmed. Board will get an update regarding the transportation cost if the amount exceeds USD 30,000. Funds left in ANMF Nepal may be able to cover nominal expenses if the cost of transportation changes.

E. AGM Preparation- going on full swing. Several FB live programs lined up. AGM preparation team meeting in between to finalize the agenda.

E.ANMF/USA President's recent visit to Nepal

President Bhupesh Khadka recently visited Nepal and firsthand observed and monitored some of the ANMF projects. He visited Ampipal Hospital and observed the oxygen plant along with the equipment donated like refill cylinders, battery backup system etc. The refill system that ANMF has supported is being used to fill and supply oxygen to the 5 ambulances around the catchment area of the hospital.

He visited the newly built Simulation lab that has been set up at Bir Hospital. The manikins have already been used to train health professionals. ANMF will be helping to build a debriefing room and set up an audio visual system for the lab.

The visit to Tarkang Community Center was limited due to inability to enter the center except for the outside premises. The patient examination rooms and other equipment could not be observed. Furthermore, the point of contact of this facility was standing for election in Nepal and dragged the ANMF President to the contact's political campaign. This was something that could be avoided by careful planning. Also he discussed the importance of avoiding any suggestion, even remotely, of any conflict of interest to maintain the apolitical reputation of the organization.

Bhupesh also participated in the Annual General Meeting of ANMF Nepal that was held on May 1, 2022 . ANMF Nepal formed a new body and the

F. New Policies and Fiduciary duties of Board members

- maintain apolitical reputation of the organization.
- Navigating social media
- avoiding suggestions of any conflict of interest

DUTY OF CARE: Members should be committed to following through on promises and assisting the organization to the best of their abilities

DUTY OF LOYALTY All activities and decisions should be in the best interest of the organization, not in the best interest of the individual board member.

DUTY OF OBEDIENCE A board that strays from your governance rules could steer your organization in the wrong direction or even impact your reputation and standing in the community.

<https://boardable.com/blog/board-member-responsibilities/#duties>

The Board had a vibrant discussion about the fiduciary duties of the Board Members as mentioned above. These are guidelines for the Board Members to refer to.

Per Santosh- "Sorry I had to leave early. I wanted to stay up more to talk about "apolitical" agenda item. If ANMF is trying to police it's members we will start creating dictatorship organization. Please take this agenda to AGM and decide what directors or members can do and can't do so it's in bylaws! To me, supporting a candidate in any democratic election is a right of everyone. If we are not going to continue to respect that individual right, it's going to be difficult to get engaged with the organization. Please make sure this is part of the meeting minutes."

Above statement was addressed by other Board Members and the President of ANMF. Bhupesh said, "This is not about restraining individual freedom. We all respect individual freedom and their individual political beliefs. At the same time, the Board has fiduciary responsibilities towards the organization and the Directors have to be cognizant of their actions.

The Board recognized all of these duties and responsibilities while fully maintaining all the individual rights of a person.

Meeting Adjourned

Total time 3:00

Next Meeting - AGM 5/21/2022

THE END
